

**Contra Costa College
College Instruction Committee
Minutes of Monday, February 8, 2021**

CALL TO ORDER with Introduction of Guests at 2:15 p.m.

CIC Chair: Mark Wong
Division Rep SES: Najia Azizi
Division Rep LA: Anthony Gordon
Division Reps AACE: Brianne Ayala
Division Reps NSAS: Jennifer Ounjian, Leslie Alexander
SLO Coordinator: Not in attendance
Curriculum Specialist: Karen Ruskowski
Dean of Liberal Arts: Jason Berner
Members not in attendance: Brandy Gibson
Guests in attendance: Gabriela Segade, Elisabeth Schwarz, Manu Ampim

CONSENT AGENDA ACTION ITEMS

Agenda: February 8, 2021
Action: Approved with Geography AAT and History AAT moved to Non Consent agenda
Motioned: Jennifer
Seconded: Brianne
All in Favor: Mark, Najia, Anthony, Brianne, Leslie, Jennifer
Abstained: None

Minutes: January 25, 2021
Action: Approved
Motioned: Leslie
Seconded: Najia
All in Favor: Mark, Najia, Anthony, Brianne, Leslie, Jennifer
Abstained: None

NON-CONSENT AGENDA ACTION ITEMS

Geography – Associates in Arts Degree for Transfer (A.A.-T)

Proposed Non-Substantial Changes:

- Update degree to latest TMC template with no course changes.

Action: Approved with following corrections to the narrative:

- Total units changed from 18-20 to 19-20
- Double units changed to 15– 16
- GE units changed to 39 - 37
- Electives units changed to 16-17 or 19-20
- Required course units changed to 6-7
- List A changed to 6
- List B changed to 7 units
Any course from List A not already used
- Major total 19-20

Motioned: Najia

Seconded: Jennifer

All in Favor: Mark, Najia, Anthony, Brianne, Leslie, Jennifer

Abstained: None

History – Associates in Arts Degree for Transfer (A.A.-T)

Proposed Non-Substantial Changes:

- Update degree to latest TMC template with no course changes.

Action: Approved with following corrections to the narrative:

- Double units changed to 12
- GE units changed to 39 - 37
- Electives units changed to 15-17

Motioned: Najia

Seconded: Anthony

All in Favor: Mark, Najia, Anthony, Brianne, Leslie, Jennifer

Abstained: None

CIS-099 Occupational Work Experience

Substantial:

- Update TOP/CIP codes
- Course description
- Grade option from SC to LR
- MOI's, MOE's, Objectives, Outcomes, and course content

Action: Tabled for lack of representation

CULIN-280 Applied Math for Food Service

Proposed Substantial Changes: *Note: This course was approved for content review changes on 12/14/20.*

- Change degree status from ND to DG (degree applicable).

Action: Approved as proposed

Motioned: Leslie

Seconded: Jennifer

All in Favor: Mark, Najia, Anthony, Brianne, Leslie, Jennifer

Abstained: None

CULIN-250 International Cuisine

Proposed Substantial Changes: Content Review

- Change course hours to 54 lecture hours (from 18 lecture/36 lab)
- Update units to 3.0 (from 1.5 units)
- Update out of class assignments, description, MOI's, MOE's, SLO's, and content

Action: Tabled with the following corrections (pending Basic Food Service Certificate update) and bring back to consent agenda pending Brandy's review of SLOs.

- Updated description at meeting by Elisabeth.
- Basic Food Service Certificate needs to be updated to show this unit change.

Motioned: Leslie

Seconded: Anthony

All in Favor: Mark, Najia, Anthony, Brianne, Leslie, Jennifer

Abstained: None

Anthropology - Associates in Arts Degree for Transfer (A.A.-T)

Proposed Non-Substantial Changes:

- Add GEOG-126 to List B, Area 2
- Update course title of PSYCH-222.

Action: Approved with following corrections:

- GEOG 126 is no longer taught so will not be added to program (Resulting in updating the degree to the latest TMC template with no course changes.)
- List A units changed to 4 from 3 on narrative.
- List B units changed to 4 on narrative.
- List C is 3-4 on narrative.
- Major total units corrected to 20-21 on narrative.
- PSYCH 205B and PSYCH 222 titles corrected on narrative and TMC

Motioned: Najia

Seconded: Anthony

All in Favor: Mark, Najia, Anthony, Brianne, Leslie, Jennifer

Abstained: None

Content Review Form Revisions – There was discussion of the proposed revisions to the Content Review form. Revisions were created in support of the July 1, 2020 Academic Senate ASAA Call to Action Resolutions: #20, #21, and #22.

Action: Reviewed Course Equity Rubric DRAFT written by Jennifer and CIC agreed to revised wording. Vote next meeting.

DISCUSSION ITEMS

eLumen Curriculum proposal review process Discussion tabled for lack of time.

PRESENTATIONS FROM THE PUBLIC

There were no presentations from the public.

ADJOURNMENT

The meeting adjourned at 4:15 p.m. The next meeting will be February 22, 2021

Respectfully submitted by,
Lynette Kral
Academic Senate Office